

Hazard Identification, Risk Assessment & Control Form

Please note: other hazards may exist for a particular trip and these may require other controls.

Hazard	Likelihood	Consequence	Rating	Controls
Vehicle Accident	Moderate	High	High	Drivers of vehicles to be licensed. Planning to avoid driving late at night. Awareness of dangers of fatigue.
Getting Lost (one member or entire party)	Moderate	High	High	Leader must ensure there are sufficient people with navigational skills and sufficient navigation and communication equipment (maps, compass, GPS, mobile phone, PLB etc.) appropriate to the remoteness, terrain and conditions of the activity. Leaders assess and monitor participants and where necessary employ controls e.g. "Whip". Emergency contact system employed to take appropriate steps if group is overly delayed.
Extreme Climatic Conditions e.g. cold, heat, electrical storm, severe winds	Likely	Critical	High	Leaders to assess weather conditions. Leaders to assess suitability of potential participants. Leaders available to advise potential participants on equipment requirements. Leaders can cancel activity if conditions are extreme. Leaders can alter activity to minimise effects of climatic conditions. On hot days leader to encourage participants to drink adequate water.
Bushfire	Moderate	High	High	Leaders to assess weather conditions and Check Fire Danger Ratings. Leaders can cancel activity if conditions are extreme. Leaders can alter activity to minimise effects of climatic conditions. Leader to research the walk area in terms of fire zone and emergency exit routes.
Difficult Terrain or Activities eg, arduous or very steep ground (injury or fatigue)	Moderate	Medium	Medium	Appropriate grading of activities so that participants know what to expect. Leaders assess suitability of potential participants and can reject anyone if they deem they are unsuitable. Recommended that the party contain a participant who has done a first aid course.
Participant requiring minor First Aid treatment	Moderate	Low	low	Leaders to ensure appropriate First Aid items are carried. Leaders available to advise potential participants on personal First Aid items.
Flooded Rivers, ocean tides (drowning or swept off rocks)	Unlikely	High	Low	Leader checks status of river crossings and plans alternative route. Leader checks tides and local weather conditions for coastal walks.
Medical Emergency	Unlikely	Critical	Low	Leaders to ensure that the number of participants is appropriate for activities i.e. Minimum numbers 4. Leaders to assess First Aid items appropriate for the activity. Planning to consider exit routes. Leaders to assess the merits of carrying a mobile phone and/or a PLB.
Health condition or disability	Moderate	High	High	Participants to advise leader in advance of any condition or disability that may affect their ability to participate safely in the activity. Leader can deny participation if participant deemed unsuitable for the activity. Encourage participants to carry and up-to-date copy of their "Participants Emergency Contact and Medical Information" form.
Children	Moderate	High	High	Parents or designated adult responsible for children's behaviour and safety. Parents must inform leader in advance if they wish to bring children on certain activities.